

**APPLICATION FOR ACCESSORY BUILDING PERMIT**

New Baden Village Hall, Planning & Zoning Department  
1 East Hanover St  
New Baden, IL 62265 Phone (618)588-3813

(Do not write in this space -- For office use only)	
Date: _____, 20____	Permit fee to be paid to City Clerk
( ) Permit issue No. _____	\$ _____ Date: _____
( ) Permit denied	If denied, cause of denial: _____
( ) Application appealed No. _____	_____
Variance or Special Permit No. _____	_____

- Name of property owner(s): \_\_\_\_\_ Phone: \_\_\_\_\_  
Complete mailing address: \_\_\_\_\_
- Applicant ( ) Owner ( ) Contractor: \_\_\_\_\_ Phone: \_\_\_\_\_  
Complete mailing address: \_\_\_\_\_
- Property address (9-1-1 approved) of proposed construction: \_\_\_\_\_
- Legal description: Parcel # or Tax ID#: \_\_\_\_\_ Lot # and subdivision name including addition: \_\_\_\_\_
- Proposed construction or use (please check all that apply): ( ) Addition ( ) Remodel ( ) Accessory structure ( ) Deck  
Project description: \_\_\_\_\_  
Cost of improvement: \$ \_\_\_\_\_ Zone district: \_\_\_\_\_ Flood zone: \_\_\_\_\_  
Garage area: \_\_\_\_\_ sq. ft. Deck area: \_\_\_\_\_ sq. ft. Covered porch area: \_\_\_\_\_ sq. ft.  
Accessory structures area and descriptions: \_\_\_\_\_ sq. ft. \_\_\_\_\_  
Total lot area: \_\_\_\_\_ sq. ft. Total lot covered by all buildings after construction: \_\_\_\_\_ sq. ft.  
Percent of lot coverage (total lot area covered by all buildings divided by total lot area): \_\_\_\_\_
- A site plan accompanying your application is required. Please provide the site plan drawing on a separate page. Drawn to approximate scale, please include the following:
  - Dimensions of the zoning lot;
  - Dimensions and use of all buildings (show overall dimensions of house including garage if applicable);
  - Distance of each building from all zoning lot lines;
  - Distance between principal buildings and accessory structures;
  - Distance of principal building from principal buildings on adjacent lot(s);
  - Location of driveways and off-street parking spaces (show distance from lot lines and overall dimensions);
  - Location of all easements (drainage and utility);
  - Any additional information as may be reasonably required by the Planning & Zoning Department and applicable requirements of Section 2.04(e).
- Application is hereby made for an Accessory Building Permit, as required under the Zoning Ordinance of the Village of New Baden, Illinois, for the erection, moving or alteration, and use of buildings and premises. In making this application the applicant represents all of the above statements and any attached maps and drawings to be a true description of the proposed new or altered uses and/or buildings. The applicant agrees that the permit applied for, if granted, is issued on the representations made herein and that any permit issued may be revoked without notice on any breach of representation or conditions. It is understood that any permit issued on this application will not grant right of privilege to erect any structure or to use any premises described for any purpose or in any manner prohibited by the Zoning Ordinances, or by other ordinances, codes or regulations of New Baden, Illinois.  
  
(Applicant Signature) \_\_\_\_\_

**TEMPORARY CERTIFICATE OF ZONING COMPLIANCE**

The plans and specifications submitted with this Application are in conformity with the zone district requirements applicable to the subject property. Changes in plans or specifications shall not be made without written approval of the appropriate city officials. Failure to comply with the above shall constitute a violation of the provisions of the Village of New Baden Zoning Ordinance.

Dated: \_\_\_\_\_, 20\_\_\_\_  
\_\_\_\_\_  
Planning & Zoning Official, Village of New Baden, Illinois